

Wallace Road Nursery School



Safeguarding Information for Parents

At Wallace Road Nursery School, we acknowledge that safeguarding is a priority that must underpin all that we do. We understand that your children are precious and that you entrust them to us in the knowledge that we will ensure that they are looked after and cared for in school as well as you would care for them at home. The utmost attention must be given to ensuring safety and security in every aspect of school life and in order to achieve this, the school has strategies in place which protect children and prevent harm.

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Behaviour Management

We support our children to understand their own feelings and the feelings of others. We recognise that behaviour is a form of communication, therefore we recognise the importance of acknowledging how a child is feeling whilst setting the limit. For more information, please see our Relationships Policy (Behaviour Policy) which can be found on our website.

E-safety

Our network is regularly checked to ensure appropriate filters are in place to prevent access to unsuitable websites. We will only put photo graphs of your child on our school website and Class Dojo if you have given us permission. The nursery team are not permitted to have their mobile phones in the learning areas. Our Code of Conduct makes it clear that personal devices are not to be used to photograph children. Please can you ensure that your mobile phone is in your bag or pocket at all times when entering the nursery. Please do not use your phone to take photographs whilst at nursery.

Intimate Care

We have an Intimate Care Policy in place which ensures that children are treated with dignity but they are also kept safe. Please see our Intimate Care Policy for more details.

Fire Safety

All staff and children are involved in practice Fire Drills procedures at least termly. Please see our Fire Drill Procedures near all exits.

Safety Checks

There are numerous checks made, which includes a Fire Risk Assessment and Annual Risk Assessments. Checks are also made on equipment and specific parts of the building.

Risk assessments

The Nursery is subject to a Risk Assessment which is monitored and re viewed to ensure safety. Should you ever see something that you think may be a concern please do not hesitate to tell us and we will always listen and act accordingly.

Staffing

The ratio of adults meets guidelines and ensures safety. All staff are qualified Level 3 or above. They all have up to date Safeguarding Training. All Designated Persons for Child Protection attend refresher courses every two years. Any new information about how to ensure the safety of all our children is shared in staff meetings.

Recruitment of staff

We always follow the procedures that are recommended to us by the Department of Education or by the Local authority. Procedures are followed rigorously. **All staff and regular volunteers are DBS checked.**

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Anna Willis
Designated
Safeguarding Lead



Tatyanna Antoine
Deputy Designated
Safeguarding Lead

Staff are all experienced in identifying concerns regarding a child's wellbeing. There are procedures in place for any concerns.

- Staff know how to respond if a child discloses information which is a concern.
- Staff know how to record information, carefully avoiding any personal judgements.
- Designated Leads for Child Protection know how to ensure that concerns are reported and shared with appropriate services.
- All staff work hard to ensure that all children feel happy and safe at Nursery and if necessary offer a listening ear to children and parents.

If you are concerned about the safety of a child, please do not hesitate to speak to a member of staff.

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Our Building and School Grounds

Our building is a secure and safe place for your child to learn. We have recently made changes to develop the school's security systems to even greater levels.

- The main door to the Nursery is accessed only through an electronically operated door which requires a fob to open.
- Security cameras show any visitor before they enter the building.
- The main entrance operates a signing-in system for visitors which ensures only known adults enter.
- Visitors are given an identity lanyard/ badge with safeguarding information attached.
- All contractors carrying out work on site are accompanied at all times and/or have confirmation of DBS security checks.
- Doors leading to learning areas require a code to gain entry.

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How Can You Help Us?

- Please always shut the front gate and slide the bolts across when entering and leaving the grounds. **Please do not leave it open even if you see another parent coming as they may stop and chat.**
- Please make sure that when you leave the building you only have your child with you. It is very easy for another child to slip out the gate with you.
- Please tell us immediately if you see someone close by who appears to be behaving suspiciously.
- Please ensure you drop off and pick up on time so that we haven't got parents entering the building during the school day.
- If someone new is picking up your child please let your Keyworker know and give the new person and Keyworker a pass word which they will use. The responsible person must be 14 or over.